**Counselor Cover Letter**

Dear Mr. (Last Name),

As a former Wakefield High student who has tremendous passion for the school, I was excited to see the job posting on the district website for a level 1 counselor. After careful review of the requirements, I believe I am the ideal candidate for the job. I graduated from Jane Doe University with a master’s degree in counseling, and I hold Tennessee certification in Guidance and Counseling (487 School Counselor Pre K-12. For the past 10 years, I have worked as a counselor at Alliance High School. There, my overarching commitment is to students and learning as well as helping students develop wholeness. I provide counseling services to students from a diverse range of backgrounds; I encourage them to share their problems, and I listen non-judgmentally. My knowledge of the various forms of intervention and prevention is extensive, and to keep current on knowledge, I attend seminars covering topics such as how to engage high school students and the new stresses these students face. I work well individually and as part of a team, and it is always a great reward when a former student-client approaches me to say how much I changed his or her life. You listened to me, and you helped when no one else would, said one former student last week. Naturally, the population of Wakefield High has changed somewhat since I graduated, but I have many fond memories of the school. I want to help ensure that the current students have good memories too. With my credentials, I am a good fit for the position. I hope we can meet soon to discuss the job, and I appreciate you taking the time to read this letter.

(Your Name Here)